

When to complete a Statutory (Declaration)

This Declaration is completed when original documents are not available or to confirm that the names on your documents and birth certificate are in fact the same person.

If you have changed your name from the name you were given at birth to the name you are using now, and you do not have documentation to show this change, you may complete a Declaration.

Sometimes the name a person uses, and has always used is different or is spelled differently than the name shown on the birth document. In some cases, women who have changed their name through marriage, divorce, and remarriage do not always have copies of marriage certificates.

If this is the case, you can support your proof of age documents by completing a Declaration before a Commissioner for Oaths* (in any province/ territory in Canada). Alberta Pensions Services Corporation (APS), LAPP's pension administrator, offers this service to you free of charge.

Here is a sample of what might be written in a Declaration:

I solemnly declare as follows:

"I was born on February 29, 1940 and was named Roseanne Briars although I have always been known as Rose. I married and became Rose Bush. I divorced and later remarried and became Rose Thorne. I declare that Roseanne Briars, Rose Bush and Rose Thorne are one and the same person."

Instructions for completing the Statutory Declaration

You can either handwrite your Declaration or have it typed into the blank spaces of this form. It needs to be properly completed before a Commissioner for Oaths in order to be valid.

2. This form cannot be used in place of a Divorce Certificate to declare that a divorce has been completed.
3. Any changes/corrections to this form must be initialed by both the declarant and the Commissioner for Oaths. In the event that modifications become necessary after the form has been completed, the Commissioner for Oaths will need to re-sign and date the form.

**A Notary Public or official authorized under law to complete a Declaration for any specific province or territory can be substituted for the Commissioner for Oaths. Please confirm with APS to verify that the official used is an acceptable signing authority.*

Alberta Pensions Services Corporation (APS) proudly serves LAPP and provides responsive and focused member service on behalf of the Plan. If you have any questions or if you are unsure about anything in this Declaration, please contact APS through the Member Services Centre at 1-877-649-5277.

Statutory Declaration

CANADA
PROVINCE
OF ALBERTA



IN THE MATTER OF PENSIONS ADMINISTERED BY
ALBERTA PENSIONS SERVICES CORPORATION
UNDER THE
LOCAL AUTHORITIES PENSION PLAN

Member Declaration

I, _____ member first name _____ member middle name _____ member last name
of the _____ **of** _____ **in** _____
 city, town, village, etc. name of city, town, village, etc. province/territory or state/country
 (if other than Canada)

solemnly declare as follows:

AND I MAKE this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me _____)
 printed name of Commissioner for Oaths

at the _____ of _____)
 city, town, village, etc. name of city, town, village, etc. signature of member

in _____ this _____)
 province/territory day

day of _____ , 20 _____)
 month year

 signature of Commissioner for Oaths in and for the province/territory of _____ commission expiry date (if applicable)

Personal information on this form is collected under the authority of section 9.2 of the Alberta *Public Sector Pension Plans Act* and section 33 of the Alberta *Freedom of Information and Protection of Privacy Act* to document your change of name. If you have any questions regarding the collection of this information, please contact the Member Services Centre (MSC) at 1-877-649-5277, or please write to the MSC, c/o 5103 Windermere Blvd. SW, Edmonton, AB T6W 0S9.